

VSH Governing Body Meeting Minutes

June 21, 2006

Type of meeting:	Oversight	
Facilitator:	Paul Blake	
Note taker:	Cheryl Goodwin-Abare	
Governing Body Members:	Steve Gold; Paul Blake; Terry Rowe; William Alexander; Bill McMains	
Attendees:	David Bond; Fawn Commo; Scott Perry	Public: Sandy Snyder; Jean New

AGENDA TOPICS: Approval of Minutes from 5/17/06, Executive Director's Report, Other Business.

Discussed: Minutes of the May 17, 2006 Governing Body Meeting were reviewed for approval.	
Conclusion: Minutes Approved	
Action: Bill McMains made a motion to accept the minutes. Steve Gold seconded the motion; all in favor. Minutes approved for 5/17/06. Motion to amend March minutes. William Alexander seconded the motion; all in favor. March minutes amended.	
Person Responsible: N/A	Due Date: N/A
<p>Discussed: Executive Director's Report (Terry Rowe)</p> <p>Grievances: During May 2006, a total of five grievances were filed at VSH for resolution. Four of these were related to patient dissatisfaction with staff and one individual complained about excessive noise levels in his bedroom. Of the five grievances in May, four were resolved promptly within the established timeframe for grievance resolution. The remaining grievance arose out of ten separate complaints on the same topic. These complaints were consolidated and treated as a single grievance, resulting in a need for additional time to resolve the issue.</p> <p>Injuries and Events Report: During May, 2006 there were 12 patient injuries. All of these injuries were classified as minor. Average patient injuries continue to trend slightly downward.</p> <p>During May, there were 36 employee injuries. 35 of these were classified as minor, 1 was classified as moderate. This is a sharp increase from the total of four injuries reported in March. It appears that a high daily census and a heightened level of patient acuity accounted for a large portion of this increase. Terry is considering the possible purchase of equipment that could help to prevent lifting injuries.</p> <p>In May, 16 unusual events were reported. The majority of events these were classified as minor although some could have jeopardized individual safety if the hazard had not been addressed immediately. Five of these events related to minor facilities issues or equipment failures, four related to contraband secured by staff, one involved inappropriate use of computer by a staff member, two involved potential security breaches. All of these issues were immediately rectified and no injuries resulted.</p>	
Conclusion: Terry will follow-up on issues stated above.	
Action: Terry will continue to work on issues addressed.	
Person Responsible: Terry Rowe	Due Date: July 19, 2006

Discussed: Other Business – Doctor’s Credentialing and Locum Tenens

Credentialing Packets were presented by Fawn Commo, Quality Assurance Analyst at VSH.

Joan Roskin, MD – Packet complete. Will be starting on July 1st for eight weeks.

Pam Fadness, MD – Packet complete. Re-privileging Packet to do on-call for one year.

Kathleen Dave, MD – Packet complete. Re-privileging Packet.

Richard Munson, MD – Packet complete. Re-privileging Packet.

Ken James, MD – Packet complete. First rotation here/2nd year resident. Starting on June 23rd – July 22, 2006.

Tom Simpatico, MD – Packet complete. Re-privileging Packet.

Conclusions: Bill McMains approved and Steve Gold seconded. All in favor.

Action: N/A

Person responsible: N/A

Due Date: N/A

Discussed: Other Business – Board of Health Update (Paul Blake)

The conditional license from the Board of Health was due to expire on June 30, 2006. In May, the Leadership Team met with the Board of Health and went over the work the Hospital has done to address the problems that were identified by the Board of Health in the hearing for the first conditional license. The Board has now issued another conditional license which will expire December 31, 2006. The hospital will now be required to provide the Board with status reports on a monthly, rather than a bi-weekly basis.

Conclusions: N/A

Action: N/A

Person responsible: N/A

Due Date: N/A

Discussed: Public Comments: Interested in Governing Body positions – Jean New and Sandy Snyder. They both introduced themselves and gave brief background information. They will be sent an application to be filled out.

Meeting Adjourned at 2:45 p.m.